



Village Co-op Nursery School
1157 South Rd
Wakefield, RI 02879
401-789-3830

June 2016

Dear Co-op Families:

We would like to officially welcome you to the 2016/2017 school year at the Village Co-op! This letter confirms that we have received your June 2017 tuition payment and you are officially on our roster for the fall. We are excited for your child to join the wonderful learning experiences that have been a part of the Co-op for over four decades. We know you will enjoy the unique opportunity to be involved in the classroom and more importantly, to have a special part in your child's early learning process. The following is to update you on some of the important upcoming dates and details for the 2016/2017 academic year.

Open House:

On Thursday, September 1st we would like to welcome all our students to visit our school, to get acclimated, and to meet the teachers as well as new friends. From 10:00-10:45, Ms. Jenn's M/T/W classmates can come and spend time in their classroom and her T/W/Th classmates are invited to attend from 11:00-11:45. The 4-year-old classmates are welcome to visit from 10:00-10:45.

Membership Meeting:

Also on Thursday, September 1st at 6:30 PM, we will hold a membership meeting for new and returning families at the school. We will explain our program, our philosophy, and answer any questions you may have regarding your participation in the co-op. If both parents will be volunteering in the classroom, you should both plan on attending. We will also have a sign-up for fundraising committee positions with first preference going to those members in attendance. Some past fundraising events that we plan on bringing back include a Silent Auction, Holiday Shopping event, Touch-a-Truck and Yard Sale. If you have additional fundraising ideas, please bring those to the meeting as well! This meeting will be a great opportunity to meet all the new members as well as visit with the returning families.

Tuition:

Tuition rates will be \$200/month for the 3-year-old program and \$250/month for the 4-year-old program. If you are choosing to have your child participate in the 4-year-old extended day program, the tuition is \$290/month for one extended day and \$330/month for two extended days. September's tuition as well as a \$50.00 activity fee will be due on Thursday September 1st at the membership meeting. The activity fee is used throughout the year to cover the expense of field trips, classroom visitors, cooking and craft activities. Tuition for the remaining months will be due on the 25th of the preceding month. (October's tuition is due September 25th) Please note that a late fee of \$5 will be incurred on the 30th of the month for tuition that has not been paid on time.

Forms

You will need to fill out six forms in order for your child to begin school in September.

1. Physical Form
2. Handbook Acknowledgement
3. BCI

4. Release Authorization Form
5. Fieldtrip form
6. Statement of Confidentiality

These forms can all be found on our school's website. Please go to www.vcns.org and click on "Applications and Forms" under the "For Parents" tab on the top of the page. Please bring these form to the Membership Meeting on Thursday September 1st. ***Your child will not be able to start school until these forms have been received.*** **Please note that a Notary will be present at the Membership Meeting to complete the BCI form. Please also bring a copy of your driver's license to include with this form.**

Opening Day:

Classes at the Co-op for the 2016/2017 school year will begin on Tuesday September 6th at 9am. The Co-op follows the South Kingstown Public Schools calendar.

In August, we will be emailing additional details regarding the Membership Meeting and Open House on September 1st. In the meantime, should you have any questions regarding the new school year or your participation in the Co-op program, please don't hesitate to contact us.

Sincerely,

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